

Management of a Medical Condition Form



The information provided on this form will be placed into the child's Medical Management Plan which will be authorised by a parent or guardian.

Child's full name		Date of Birth	
Date completed			
My child's diagnosed medical condition:			
The most common symptoms and triggers are:			
Does your child require regular medication to manage the condition? (please tick)			
If YES, provide details below including name and how to administer	<input type="checkbox"/>	Yes	<input type="checkbox"/> No
If the condition is diet related, please provide detail below:			
My child CANNOT safely eat			
My child CAN safely eat (including 'may contain traces of')			
What are the risks associated with the medical condition?			
What actions do we need to take to minimise risk?			
Please provide any other relevant information			

I have attached the following documents (if relevant)			
<input type="checkbox"/>	Asthma Plan	<input type="checkbox"/>	Other medical plan
<input type="checkbox"/>	ASCIA (Anaphylaxis) Plan	<input type="checkbox"/>	Letter from GP
<input type="checkbox"/>	Medical Certificate	<input type="checkbox"/>	Letter from paediatrician
<input type="checkbox"/>	Other (please specify)		

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Office use only

The Management of a Medical Condition Form is given out:

- At enrolment,
- During the mid-year and start-of-year updates
- When there are any dietary changes

If the child has a medical condition that **is managed by medication or needs to be medically managed**, a Medical Management Plan must be completed using this information, in collaboration with the child's registered medical practitioner and authorised by a parent or guardian.

Checklist (tick if needed and sign when completed)		Signed by NS	Date
	DCC Management of a Medical Condition Form		
	Meeting with family and cook and/or NS		
	Medical Management Plan developed and signed by family / GP		
	Changes made to kitchen diet chart		
	Child kitchen profile card developed and displayed in kitchen		
		Signed by Admin	Date
	Enrolment entered into QikKids		