



Annual Report 2020-21

Executive Summary 2021

Deniliquin Children's Centre Inc

ABN 73667057590

An incorporated association. Incorporation # Y023509 to June 30 2021

From 1 July, 2021 Company Limited by guarantee Australian Company Number 652000149

A community managed early childhood service provider Provider # PR-00003911

Location

362-370 Whitelock St

Deniliquin 2710

Services

Deniliquin Preschool- SE00007099. 49 licensed places

Deniliquin Childcare Centre- SE00007098. 55 licensed places

Deniliquin Mobile Service- SE00014785. 25 licensed places (operating in Pretty Pine, Blighty, Wanganella, Wakool & Bunaloo)

Deniliquin Toy Library

Staff

10 casual staff (educator & support)

23 part time staff members (including 8 support staff) and 33 full time staff

Families

256 active families (52 mobile, 95 childcare, 109 preschool)

Children

297 children (62 mobile, 115 preschool, 120 childcare)

Utilisation rates at 30/6/21

Mobile- 58%

Preschool 100%

Childcare 96% of 55

2020-21 Management Committee

President- Jo Burn (GM review steering committee)

Vice President- Eliza Eastman

Secretary- Michelle Siena (GM review steering committee)

Treasurer- Sophie Pisasale

Jen Laird

Emily Small

Emma Fisher

Melanie Kennedy

Katie Gordon

2020-21 Organisation structure

Management Committee

Approved Provider for the education and care services

Responsible for overseeing the compliant operation of the early childhood education & care services, and the legal and financial operation of the business.

General Manager

Delegated representative of the Approved Provider.

Responsible for the strategic, financial and operational management of the Centre, including compliant operation of the services and human resource management.

Quality Coordinator

Supports quality initiatives across the centre including professional development, compliance and policy review.

Assistant Manager.

Finance Officer

Coordinates the financial administration including payroll and accounts payable. Maintains HR records

Childcare Nominated Supervisor

Responsible for day to day operation of the service within the National Law.

Preschool Nominated Supervisor

Responsible for day to day operation of the service within the National Law.

Mobile Nominated Supervisor

Responsible for day to day operation of the service within the National Law.

Administration officer

Coordinates enrolments, waitlist and fee collection as well as supporting the services.

Educational Leader

Mentors and support educational program and practice in service

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Educational Leader

Mentors and supports educational program and practice in service

Teachers/ Lead Educator

Lead, directs and mentors children, program and educators in the room

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Lead, directs and mentors children, program and educators in the room

Educators

Active team members who develop and maintain strong relationships with children, and families and implementing service program, policy and procedures.

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Active team members who develop and maintain strong relationships with children, and families and implementing service program, policy and procedures.

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Active team members who develop and maintain strong relationships with children, and families and implementing service program, policy and procedures.

Support Staff

including cleaning staff, maintenance staff and cooks

Support Staff

including cleaning staff and maintenance staff



Our Vision

Educating rural children from the mind and heart

Our Mission

To create safe, happy, stimulating environments in rural communities where children are supported to reach their potential and learn life long skills

Our Values

Nurturing

We care for and help the development of children, families and educators in our Centre

Empathy

We have the ability to understand and share the feelings of others

Joy

To be in our Centre creates feelings of great pleasure and happiness

Inclusion

A diversity of people feel valued and respected, have access to opportunities and can contribute their perspectives and talents at our Centre

Integrity

We are honest and have strong principles

Passion

We have an intense enthusiasm for the work of early childhood education

Our Philosophy

We know that children who are nurtured to grow and learn will be the richness and beauty we all wish to see in the world.

We embrace children's sense of awe and wonder as well as their individuality and we encourage them to care for others and the world around them.

We aspire to maximise participation in our services through active involvement in our community, exercising a culturally responsive approach that welcomes everyone and a deep commitment to advocate for the value of early childhood education. We respect and acknowledge the diversity of first people across communities and we value their contributions.

We recognise that it takes a village to raise a child.

Our village believes:

- Children are capable, joyful and inspirational
- Families are to be respected as the foundations of children's learning
- Educators are passionate, caring and responsive
- Our wider community is vibrant, knowledgeable and robust

Freedom to play, explore, learn and be adventurous is at the core of our curriculum.

The wide-open plains of Deniliquin and surrounding country communities, on the land of Wamba Wamba and Perrepa Perrepa people, is where we call home. Our natural landscape is one of farming, shaped around the rivers and lagoon. Natural learning environments in all-weather are celebrated.

We hope childhood is a time for happiness where each child feels valued, capable and confident that their voice will be heard.

Responsive relationships where children are supported and guided resonate within our services. We value reflection, authenticity, partnerships and children's inspiration to develop a sense of belonging.

We instil a love of learning, giving each child the opportunity to reach their full potential.

We believe education is *'the kindling of the flame, not the filling of the vessel'* (Socrates)

Knowing that children learn best through play, we take a collaborative, holistic and intentional approach to our work.

Generations of children and families have grown through their participation in our multiple services. We understand that when early learning is relevant and meaningful, it unlocks the potential of our community.



Presidents Report

Completed by- Jo Burn

It is my honour and privilege to present this report on the achievements and challenges of our wonderful organisation on behalf of our very dedicated and talented Management Committee.

2020/2021 has been another year dominated by a global pandemic. To find ourselves still navigating the challenges presented by COVID 19, and needing to keep up with Federal and State Government announcements affecting our services daily has forged a unique and definitely unprecedented pathway in our association's history. Well done to our incredible staff and leadership team steered by our dedicated General Manager Felicity Michael – everyone is doing a great job and should be enormously proud of their achievements.

Our centre was able to continue to support families employed in essential services during the pandemic lockdown periods with uninterrupted provision of high quality, play-based learning programs during the entire year. Our inspirational team created beautiful opportunities for remote and home learning experiences, which strengthened our relationships with our children, families and community. The dedication displayed by our team to follow centre and government direction to keep themselves safe and healthy whilst continuing to engage children in meaningful, fun learning was a credit to them all. Several staff members showed great dedication during this period to continue their studies as well. More silver linings ...

We have continued to upgrade our facilities and learning opportunities – there has been significant thought and development to improving our outdoor learning areas of our childcare and preschool precincts and our teams have done a great job of ensuring beautiful sensory experiences abound. The mobile bus now shows our updated Deniliquin Children's Centre branding and it looks fantastic!

We would like to express our most sincere thanks to our entire leadership team who steered the organisation through this tumultuous period beautifully. Donna Crane, Tammy Cairnduff and Heidi Plant – we are so lucky to have your compassionate leadership qualities and we must also thank Peta Barnes for the commitment she has displayed during her time in her educational leadership role with our childcare centre. Donna and Peta are leaving the centre, and we welcome Sharni Celli to the role of Nominated Supervisor. We look forward to an exciting new era for our Childcare service under her direction. Kellie Crossley continues to provide policy and procedural support of the highest quality. We are very aware that we are so lucky to have her. With the expansion of our educational offerings, we have increased the size of our administrative support team. This has given us the ability to provide a more timely, efficient administrative service to our families.

In 2021, the Management Committee successfully steered the organisation through a major structural change. Due to our recent expansion, our organisation has converted from being an Incorporated Not-for-Profit Association to a Not-for-Profit Company Limited by Guarantee. The Management Committee bears a new name – the Deniliquin Children's Centre Board of Management. What will not change is that the Board will continue to provide exceptional financial oversight and governance of the organisation we are all so proud to serve. The work our committee also does every month to review and improve policy is simply outstanding. We will continue to search for new and innovative ways to improve the Centre, and to respond to the wider community's needs. I would like to formally thank the 2020/2021 committee for their time, commitment, passion and vision - Vice President Eliza Eastman, Treasurer Sophie Pisasale, Secretary Michelle Siena and committee members Emma Fisher, Jennifer Laird, Melanie Kennedy, Katie Gordon, and Emily Small. We may be the first Management Committee in history to have served a full year without a face-to-face meeting. COVID 19 has demonstrated that this organisation is able to effectively have a remote approved provider – thanks to Zoom!

We all look forward to another exciting and fulfilling year.

Jo Burn

President- Management Committee



General Managers Report

Completed by Felicity Michael

Progress in Strategic Goal Areas- Operational Plan



To be recognised for high quality, play based learning programs in safe, natural and inclusive environments

In June the new Educational Program and Practice policy and tools have been implemented, with educator and family feedback being positive. Quarterly compliance checks provide evidence that our environments and systems are safe and support children’s learning. NDSQ Department of Education QLE funding has been gained for projects in the preschool and childcare centre. Educators have participated in inclusion training, with the organisation training by Phoenix support for educators on connection. Responsibility for outdoor programs has been allocated with positive improvements to learning experiences.

To build strong and collaborative relationships with children, families and communities

A partnership with Edward River Art Society resulted in murals being painted in the preschool and childcare environments. Professional networking meetings between teachers and lead educators within the organisation have been well received and beneficial. Quality Improvement plans in all services focused on developing communication skills of educators. Strategies included training at the organisation training day on greetings and team communication. Family satisfaction surveys found that the overwhelming majority of families are satisfied with the communication they receive.

To be an employer of choice that supports a motivated and qualified team

Leadership training and mentoring continues to be a focus with support from early childhood consultant Catharine Hydon. The appointment of second in charge positions in all services has also provided support and training for aspiring leaders. The training policy has been reviewed with a comprehensive training plan introduced. Employee Assistance Program through Benestar is offered. Organization training this year focused on child and educator wellbeing.

To be a well governed, financially sustainable, value driven organisation

COVID has taken it’s toll this year in this area, resulting in disappointing financial results. Strategies to address this have been included in the 2021-22 Operational plan. The transition of the organisation from an Association to a Company Limited by Guarantee has been a major achievement. Governance training of our skilled committee members has once again been undertaken.

To be a community leader in environmental sustainability

Each service has again implemented sustainability projects with children. These range from recycling of food waste, the growing vegetables and teaching children to be light monitors. Quotes for solar panels have been sourced and are to be included into the CAPEX budget.

2018-21 Strategic Plan results

Ambition	Measure	Baseline 2018	Target	Result 2019	Target 2020	Result 2020	Target 2021	Result 2021
Strategic Goal (1) To be recognised for high quality, play based learning programs in safe, natural and inclusive environments.								
(1.1) Implement the highest quality standards	maintain of improve Assessment & Rating	PS exceeding, CC meeting		PS meeting, CC working towards				
(1.2) Consistently deliver, articulate and promote the benefits of play based learning	% overall satisfaction rating responses in family satisfaction surveys		create survey for baseline	result- 81%, baseline- 80%	80%	100%	80%	97%
(1.3) Use evidence based practice to inform decision making	Best practice guide implementation		Guide & policy development	X	Guide & policy implementation	X		X
(1.4) Advocate for the rights of all children to access and actively participate in our programs	Places accessed by children in out of home care	0%	4	4	4	5	4	5
(1.5) Maintain the safety and condition of our physical resources.	All services compliant using ACECQA compliance tool	100%	100%	100%	100%	100%	100%	100%
Strategic Goal (2) To build strong and collaborative relationships with children, families and communities								

Ambition	Measure	Baseline 2018	Target	Result 2019	Target 2020	Result 2020	Target 2021	Result 2021
(2.1) Implement systems that develop collaboration within our service, our Centre our community and the wider early education community	# community organisations services collaborate with	1 per service	2 per service	Av 3 per service	3 per service	Av 4 per service	4 per service	Av 4 service
(2.2) Actively demonstrate our commitment to respectful relationships with children, families, staff and communities	Family satisfaction survey- child's interests & feelings considered		create survey for baseline	94%	90%	99%	90%	100%
(2.3) Create regular, transparent communication with families	Annual family survey satisfaction rating communication about child's progress		create survey for baseline	94%	80%	84%	90%	97%
(2.4) Develop our relationship with the Aboriginal community	Number of Aboriginal children enrolled in our services	10	12	15	12	7	12	14
Strategic Goal (3) To be an employer of choice that supports a motivated and qualified team								
(3.1) Develop support systems that contribute to staff wellbeing								
(3.2) Create & retain a motivated, confident and qualified workforce	retention rate (# staff leaving/ total staff employed)	87%	85%	80%	85%	80%	85%	97%
	% diploma trained or above staff	58%	50%	54%	55%	68%	60%	64%
(3.3) Create a culture of continual improvement through critical reflection and professional learning and embed leadership development initiatives for the Centre	Employee engagement survey results- opportunities to learn & grow in past 6 months	create survey for baseline	75%	82%	80%	100%	85%	100%
(3.4) Actively strive to increase diversity of our workforce	Create a diversity plan for the Centre	Create & Implement	Maintain	X	Maintain	X	Maintain	X
Strategic Goal (4) To be a well governed, financially sustainable, value driven organisation								
(4.1) Be financially sustainable, ensuring equity and viability.	Occupancy rates	PS 98%, CC 93%, Mob 36%	PS 98%, CC 95%, Mob 38%	PS 94%, CC 91%, Mob 32%	PS 98%, CC 95%, Mob 38%	PS 95%, CC 94%, Mob 42%	PS 98%, CC 95%, Mob 38%	PS 100%, CC 96%, Mob 58%
	\$ value Bad debt write off	1500	1500	4050	1800	1173	2000	2304
	Operating surplus	-26159	10000	263417	10000	73544	10000	-165488
(4.2) Align our governance model with contemporary governance principles.	%of the Mgmt Committee members undertaking the Governance training	100%	90%	89%	90%	100%	90%	78%
Strategic Goal (5) To be a community leader in environmental sustainability								
(5.1) Engage in sustainability initiatives	# sustainability projects in QIP furthered per service	1	1/ service	2	1/ service	3	1/ service	2
(5.2) Embed sustainable practices in our services	Landfill waste reduced & Energy consumption reduced	75Kwh/day (av for PS & LDC currently)	75 KWH/day/ service	74.52KW /day	75 KWH/day/ service	65KW/day	75 KWH/day/ service	144kW/day
(5.3) Minimise our carbon footprint	Carbon footprint measure reduction	measure carbon footprint baseline		X		X		X
(5.4) Showcase our achievements	# promotions/ year	3	4	3	5	4	6	8



Quality Coordinator report- completed by Kellie Crossley



Service Overview

Supporting quality and compliance across all services by building capacity of the Nominated Supervisors and providing tools and support is integral to the role.

Service focus for the year-

Policy and Procedure development with a minimum of two policies and related attachments reviewed and development each month. The review cycle has been improved, with careful consideration of what policies require extensive consultation versus time spent rolling out the policy to ensure a more effective use of educator time.

System/s improvement to ensure continuous improvement and achievement towards business plan strategies.

Covid-19 planning and review of relevant policies has also been a regular focus.

Highlights for the year-

Self-Assessment- All our services have transitioned from the ACECQA Quality Improvement Plan reporting tool to the Self-Assessment tool. This was a change for these services, and it will take some time for them to naturally and confidently write up their key practices (whole of team approach). It is also a much better tool to support the service/s to identify quality improvement activities.

Professional practice and performance policy- This policy and procedure guides the 'old performance review' cycle. A new policy, procedure and a suite of tools were developed to incorporate the organisation values. Key performance indicators were also built into all staff position descriptions. Direct supervisors in conjunction with the staff member develop individual development plans that guide continuous improvement against the organisational values and position key performance indicators (KPI's). It helps ensure all staff can be 'the best they can be' and support staff in achieving the vision of Deniliquin Children's Centre.

Organisational training- Due to COVID-19 the organisation postponed the training scheduled for March to October 2020. Hence there have been two organisational trainings this financial year. The first training focused on Communication and Team building, led by Jane Harris from Lead Diversity, a Child Protection Refresher facilitated by Felicity and myself, and lastly an Educator wellbeing session with Dana McNally. In April 2021, we had Phoenix roll Pheonix cups for children (4 hour session), and additional workshops including a Child protection refresher, a manual handling workshop by Physiotherapist Johanna Murphy and having a Professional conversation, which will be rolled out by our Nominated Supervisors. Feedback from educators was extremely positive.



Service Report for the Preschool Service

Completed by: Heidi Plant (Nominated Supervisor/Educational Leader)



Service Overview

The Deniliquin Preschool is a part of the Deniliquin Children’s Centre Company, a not-for profit service, offering a high-quality preschool program to children aged 3-6 years in the Deniliquin local and surrounding area.

Our service offers 3 separate age groups to cater to the developmental needs of

specific ages providing children with up to 600 hours of quality Preschool in their year before school. We are a two-unit service, each unit consisting of up to 22 children per day.

The Early Years Learning Framework principles, practices and outcomes underpin the high quality preschool programs for children, valuing relationships, play and intentional teaching. Each units program is delivered by a 4-year trained early childhood teacher, a diploma qualified educator, and two assistant educators. We operate 40 weeks of the year, offering a 7.5-hour day 8:15-3:45 and families have both permanent and casual use access to our After Preschool Care (APSC) program until 5:15pm every afternoon. Each group consists of the same children and educators. This provides children with consistency to build relationships, support children’s wellbeing and learning to reach quality outcomes in the program.



Magpie Room- 65 children- Monday/Wednesday Young 4s, Tuesday/Thursday 4/5s, and Friday 3/y4s ,

Pelicans Room- 48 children- Monday/Wednesday 4/5s, Tuesday/Thursday 4/5s, Friday 4/5s (third or one day)

Total 113 children across all Preschool programs.

APSC care – approximately 40 children across the week. Current permanent enrolments M/T/W- 11, Thurs- 15 Fri - 7

Each group consists of the same children and educators. This provides children with consistency to build relationships, support children’s wellbeing and learning to reach quality outcomes in the program.

Our service works in collaboration with families and local School Bus company, Dysons, to support our rural and isolated families with increased access to our quality preschool programs for their children who arrive and depart our preschool service on the local school buses. 5 children/families are supported in this way.

In 2020/2021 the NSW Government announced free preschool, part of the start strong funding, which waived all fees for families and increased access to our programs for many children and families.

Service focus for the year (2020-21)- CONSOLIDATION

Deniliquin Preschool is rated Meeting across all quality areas in Rating and Assessment. Our Quality Improvement goals are set within the wider goals of the Deniliquin Children’s Centre Company and incorporate the Professional Practice and performance goals of Preschool Team. The 2021 Preschool overall focus has been about CONSOLIDATION.

Quality area 1: Educational Program and Practice

To make the program and practice more responsive to children and available to families: through Joy in Program and Practice

Joy is one of the DCC values and is embedded within the philosophy of the Deniliquin Childrens Centre (developed in consultation with our entire service community). The DCC Educational Program and Practice Policy tools had been implemented for a full learning cycle. In 2021, the team wanted to spend time consolidating their skills in the program and documentation tools, developing confidence and joy in their Educational Programs.



Lead Educator Networking nights were initiated by the leadership team, to support the lead educators in the success and confidence with their documentation throughout the year. Lead Educator meetings have been regular to provide extra support and a collaborative approach to our Educational Programs and practice.

Quality Area 2: Children’s Health and Safety Munch and Move embedded

Embed healthy lifestyles into the minds of children and educators: through the embedding of Munch and Move key messages in programs

We held a fun crazy hair and pyjama day to raise funds for the Asthma foundation. The outdoor champions have explored a new program auditing tool and begun to implement it in the outdoor program. It involves reflecting on all aspects of the outdoor program, in regards to Munch and Move key messages. Through critical reflection we aim to drive improvements in this area. New educators are given the opportunity to compete the munch and move training, to the benefit of all children and families and in implementing the key messages in their interactions, programs and observations. The After



Preschool care team have critically reflected around our policy and the way in which technology vs screen time could be used to ensure we are encouraging safe and healthy messages.

Our Friday 3 year old group has explored various ways of resting their bodies, in June following critical reflection, the service was able to purchase two class sets of yoga mats for the children to rest and relax on. The Lead Educator has designed visual resources to foster the children's interests and learning to explore different ways of resting, relaxing, building strong bones and muscles. The children have a sense of agency in their participation and the hygiene in this routine, as supported by educators.

Both Magpies and Pelicans continue to have embedded vegetable gardens, with families contributing and the produce is shared with children and families. Children are encouraged at mealtimes to choose their healthy options and choose water as a drink-messages which are evident, right from enrolment packages and discussions with families.

Quality Area 3: Physical Environment

The outdoor environment meets the needs of the children, educators, and the community: by embedding the role of the Outdoor Champions

In 2020 some improvements were made to the front Pelicans yard playground. A tyre sunk into the ground to provide an imaginative playscape for small world play. The perimeter fencing alongside the Whitelock street and lagoon in the outdoor playground was raised where the ground level had dropped or risen, increasing the fence height for the safety of our children. The preschool was approved for the Quality Learning Environments funding to make improvements. The outdoor pinpad gate lock has been installed and the children assisted with the planting of hedges along the fence line to assist with the improvement of noise and aesthetics, adding another natural dimension to the play space. We are awaiting local trades for the remainder of work to be carried out.



An outdoor champion was appointed. After reflection and the importance of ensuring all children's are reflected in the outdoor program, another outdoor champion was appointed. Time was available in the roster for the Champions to collaborate and reflect together for the development of the program. A new outdoor program format was embedded into our programming practice. The implementation of one outdoor champion from each room, ensures that children learning, interests, strengths and culture in all programs is catered for. This has worked incredibly well, having two educators work collaboratively. A change in staffing meant that the new outdoor champion has been supported to continue to embed the fortnightly outdoor program. An outdoor risk assessment is being reviewed with the WHS officer and team.



Quality Area 4: Staffing Arrangements

To develop an engaged and quality team through the completion of a PPPP cycle

We are part way through our new Professional Performance and Practice Policy cycle. Educators have goals they have committed to and each goal is embedded within the Quality Improvement Plan. The Nominated Supervisors and Educational Leaders had a professional development day developing coaching and goal setting skills. Educators and Supervisors utilized the new policy reflection tools in preparation for their Goal setting and reflection discussions to ensure they aligned with our DCC values and promoted an engaged team. In our staff engagement and satisfaction surveys, 100% of those who took the survey felt treated with respect by other educators in PS service, have the opportunity to do what they do best every day and receive regular recognition/praise, feel they are cared about by their teams and leaders and have had the opportunity to learn and grow in the last 6 months.



Quality Area 5: Relationships with Children

We will be responsive, reflective, and engaged with every child by supporting Children's Self-Regulation

This goal came about due to the increase of children requiring support in this area, within our programs, increased enrolments from children in out of home care and the collective effects from COVID impacting on children's ability to self-regulate. Transition meetings were held with the DCC lead educators and internal visits to the service were provided to support children's transition to the preschool service. We began by working with our networks- community health professionals, Noah's Ark, Kurrajong, ASPECT. Professional Development regarding supporting children's participation and accessing high learning support funding was attended by the teachers and NS. Family meetings and ILP's were developed where appropriate. Our service was successful in securing high learning support needs (HLSN) funding to support a child three days per week. A new team member was employed to take on this role working with the whole group to ensure increased capacity and participation.

Phoenix cups training in April was delivered to the organisation. Its focus has been around the connection cup and how this fosters children's wellbeing. The Team is currently developing a connection plan for each room to articulate our responsive relationships with children to ensure each child has a trusting, secure person to support their learning and wellbeing within our service.

QA6: Collaborative Partnerships with Families and Communities

Develop and maintain respectful partnerships with family and community through incursions and excursions each term

This was about reconnecting when we have had the opportunity, as COVID19 restrictions have varied over the year. We collaborated with Edward River Art Society who came into the service and designed meaningful and beautiful murals on our shipping container and outdoor storage shed



We offered over six orientation evenings to cater to spacing requirements to allow access to our families and children. We utilized our online resources and technology to celebrate the joy of Christmas and our learning through the year, sharing songs and musical/storytelling items via Storypark to share with families. Read to me Grandparents Week was also celebrated in this way. Regular Excursions that occurred in June (in accordance with our policy)-Pelicans Mon/Wed and T/Th and F groups of 4/5's went on a regular excursion around the block. Magpies Friday 3 year olds went to the Library. Magpies Mon/Wed 4/5's and Tues/Thurs young 4's went on a regular excursion around the block.

We received an invitation from the Aboriginal Education Team at Deniliquin South Public schools NAIDOC week excursion. A Proposal with quotes, planning form and risk assessment was developed. The policy was followed for the steps in planning and implementing the excursion and the whole preschool (Wednesday 4/5's groups) went on an excursion to the South School by bus to join in the NAIDOC week celebrations. Art, reading, games and music were some of the activities available. This was enjoyed by all of our children, educators and volunteers.

Quality Area 7: to develop effective systems at DCC that build professionalism and high quality service- the role of the Educational Leader at preschool will be consolidated

A new NS and EL (myself) to Preschool in August 2020, meant a new vision of what leadership was to look like. This role presents its challenges being one person with two hats, however, with the provocations of Early Childhood Mentor-Catharine Hydon, a vision of this role has emerged and is represented in a way that shows these roles can complement each other. Like a table needs both sets of legs to stand on- so too, does the preschool- being upheld by both sets of regulatory and quality standards.

Informal discussions and regular check ins with educators occur each week, feedback on documentation and educational program and practice. I am looking forward to continuing to put in place systems that further embed, support and articulate the role of educational leader in the Preschool service.



Highlights for the year

- Working in partnership with Edward River Art Society (ERAS) painting the shipping container and shed.
- The children being involved in the improvements made to the Front Pelican Yard
- Reconnecting with community: on our excursion to South

School- Naidoc Week Celebrations

- Phoenix Cups Training – such a valuable organisation training that we are still unpacking as a team.

Community involvement

Each area of improvement in our QIP, has involved community involvement (read earlier) From Families, ERAS, South School, Kurrajong, Intereach, Dysons, Community Health. Earlier this year, our sustainability project was to revive the "Give and Take" clothing/apparel, books and fruit/veg. Especially with Covid and the closing down of our local target, families and children have been making the most of these sustainable initiatives.





Service Report: Deniliquin Child Care Centre

Completed by: **Donna Crane/ Nominated Supervisors**

Service Overview



Deniliquin Child Care Centre is licensed for 55 children per day, five days per week. Our operating hours are 8am-6pm. Our Centre comprises of four rooms:
Puggles (0-1) – 10 children, four educators. The current total enrolments for this age group are 19(2021)>16(2020) children.
Possums (1-2) – 12 children, four educators. The current total enrolments for this age group are 25>23 children.
Joeys (2-3) – 15 children, four educators. The current total enrolments for this age group are 33>26 children.
Wombats (3-6) – 18 children, 4 educators. The current total enrolments for this room are 37>36.
We currently have a total of 115>101 children with permanent enrolments at the service and cater for the care and education needs of 92>88 permanent families within the local and surrounding communities. We also offer casual care to families who access the Preschool Service, and the Mobile Child Care and Preschool Service.
The Deniliquin Children's Centre employs 27>23 educators as primary educators within the Child Care Centre. In 2021 we have supported 3 ECT educators, 1 cert 3 trainee, 5 diploma trainees and 2 school-based trainees.

Service focus for the year (2020-21)-

QA1: PLAY has been the focus for 2021, we have hosted a play training for our team, looked at routines to ensure that we are providing opportunities for blocks of uninterrupted play throughout the day. Our next focus is showcasing the different play opportunities that occur each day on a slideshow in the foyer

To make the program and practice more responsive to children and available to families

Practice Goal-For all educators to complete documentation fortnightly and for leads to embed program and practice tools daily

Project Goal- To see play in action

QA2: MUNCH AND MOVE has been the focus for 2021, we have had donations of 6 bathtubs for our garden project and have a working bee planned for mid-August to complete garden area fully.

Embed healthy lifestyles into the minds of children and educators

Practice Goal To embed fundamental movement skills into everyday practice and programs in both indoor and outdoor

Project Goal -To grow a sustainable garden by midyear

QA3: THE GREAT OUTDOORS has been a huge focus in both 2020-2021, we have modified our outdoor play and supervision plan to ensure that educators are available to support and scaffold children in the outdoor environment.

Our plans for stage one improvements have been to fence an area for both the Wombats and Joey's rooms to have access to an indoor/outdoor play space available to children. Funding has been approved and plans are underway.

The outdoor environment meets the needs of the children, educators, and community

Practice Goal-For educators to respect and engage in the outdoor program and environment daily

Project Goal-To plan and complete stage one by the end of 2021

QA4: PROFESSIONAL PRACTICE building educators' professionalism in their everyday practice has been the focus. Each educator has been given a tool to complete for the room displays showing their goals and their results from the Phoenix Cups quiz so that we can see how best to support each other's goals in a meaningful and respectful way.

To develop an engages and quality team

Practice Goal-For each educator to contribute reflections on their PPP goals monthly

Project Goal-For each team to have an active goal plan displayed in their room

QA5: RECIPROCAL RELATIONSHIPS this quality area is a strength of our teams, showing a relationship is hard so we have been working on the how, showing families and children what our relationships look and feel like, every educator was given the opportunity to complete a child profile to showcase their knowledge and build reciprocal relationships with children.

We will be responsive, reflective, and engaged with every child

Practice Goal-For every educator to complete at least one child profile

Project Goal-For each room to have a visual display representing 'relationships'

QA6: LOCAL ENGAGEMENT it has been so exciting to be able to get children out on some exciting adventures, we have been to the Vet Clinic, local Nursery, around the block and have some more adventures planned. We have also had families and visitors in for incursions, read to me week, pet visits, Jen Laird came in her pilots' uniform to discuss her exciting career.

Develop and Maintain Respectful Partnerships with Family and Community

Practice Goal-For every educator to feel confident to greet and farewell families professionally

Project Goal-Engage families and community in regular incursions and excursions

QA7: ACCOUNTABILITY AND CONFIDENCE Through meaningful self-assessment, collaboration, and discussions we are embedding new systems and getting better at identifying key practices. This is an exciting time to be a leader in our service. Both Peta and I working very hard on ensuring that we have and celebrate our services successes as well as work collaboratively on change.

Develop effective systems at Deniliquin Childrens Centre that build professionalism and high-quality service

Practice Goal-For each educator to feel more confident in their practice and ability to play

Project Goal-For every educator to complete a full PPP cycle



Highlights for the year-

1. **Organisational Training Day 2021**'s org training day was a huge success based on feedback and engagement on the day. Educators were able to build on their knowledge, share ideas, mingle with educators from other services within our organisation and share a meal prepared by the Kookaburra Kitchen. Topics covered on the day were Phoenix Cup Training, professional conversations with NS's, child protection refresher with Felicity, safe workplace practices with physiotherapist Johanna Murphy.

2. **Self-Assessment-2021** Has brought great tools and change from our work in continuous improvement in 2020. This year we have had a tool each month to support self-assessment in each quality area. The tools are completed and reflected on with the team and provide opportunities see identify key practices, growth and improvements required. The data from the tools go into our services Working Documents (QIP), Service Reports (approved provider), Newsletter (families). Having tools for this work provides opportunities to clearly show where we are currently and where we are going.

3. **New PPP process**-After reviewing our Professional Development Review Policy in 2020 we have embarked on a new process to support each educator's professional growth against KPI's in their position descriptions. To support the new process our organisations leadership team undertook training in coaching and mentoring from Jane Harris to ensure we were equipped to support educators in setting goals and supporting them to reach their full potential.

4. **Combined Lead Meetings**-after successful transition meetings in 2020 it was decided that we should invite our brains trust (teachers and lead educators) to come together once a quarter to share their successes and what supports are needed in programming, planning and documentation. A NS or EL hosts the meeting and supports the agenda, they are voluntary and afternoon tea is provided.





Service Report: Deniliquin Mobile Children's Service

Completed by: **Tammy Cairnduff** – Nominated Supervisor
Service Overview –



The Deniliquin Mobile Children's service is privileged to educate children in rural and remote communities surrounding Deniliquin. We currently service Pretty Pine, Blighty, Wanganella, Wakool and Bunnaloo, providing childcare and preschool, running five days a week to meet parent's needs.

Our staff comprises of an Early Childhood Teacher, 3 x Diploma Educator's, a Certificate 3 Educator and 2 Trainee Cert 3 Educator's. The team of dedicated educators prepare equipment and resources, travelling daily to our communities providing unique and interesting educational experiences tailored for each individual child.

Our Mobile community consists of 64 permanent children across all venues from 47 families. We are funded through – NSW Department of Education Preschool funding

NSW Department of Education Long Day Care Funding

Department of Education and Training (Commonwealth) Community

Childcare Fund viability Funding

Department of Education and Training (Commonwealth) Childcare Subsidy Service

Service focus for the year (2020-2021)-

The Mobile team worked together at the start of the year to compile our QIP goals through reflection of last years goals, our practice, audits, also what we deemed to be important for our children and families.

QA 1- The program will be responsive to children and families.

We are providing a fortnightly program with every six weeks a revisit program that our children design themselves from their interests. We are currently embedding a monthly description of a routine or practice to families via Story Park and have daily routines for each of our venues and different groups of educators.

QA 2- For children and educators to take part in age and stage appropriate physical activity daily.

All staff on Mobile have completed Munch and Move training. We have implemented excursion books at every venue to allow for bush walks regularly. Staff have taken part in an Age and Stage Milestone's information night provided by one of our educators which has enabled the team to work together on weekly physical activities per age group with individual educators.

QA 3- Mobile will run an indoor/outdoor program.

Supervision maps have been designed for each venue to ensure children's safety and correct ratios to allow indoor/outdoor play to become embedded in our program. Lead educators have a table to follow when programming experiences to have equal activities indoor and out. Mobiles trainees with mentoring from leads have taken over the outdoor experiences.

QA 4- For Mobile to retain staff and have a strategy for a succession plan.

Focusing on retention of staff we have implanted rosters for daily duties especially with the physical side of unpacking, setting up, packing away, to allow an equal spread across the team. Our program is being completed with 2 teams taking it in turns each fortnight to enable each team to have opportunity to complete observations, unpack resources at base shed in an unhurried way. Through the committee's approval we are experimenting with shutting Mobile down for a week in July, for staff to have a break and catch their breath.



QA 5- Mobile to have routines in place that allow for each age group appropriate time with individual educators.

Throughout the first half of the year the Mobile team has been designing a routine for each venue that allows educators to split up into age appropriate groups to focus just on that group, allowing for preschool time, tummy time for the babies, fine motor skills for childcare ect. Currently the team are reflecting and revising these routines each staff meeting to improve on this one on one time.

QA 6- Mobile will share with families audit actions to gather feedback for improvement and the incorporation of their voice.

Mobile shared our findings and actions with our Sustainability Audit, we have also posted information about NUDE food and the benefits for our children. Our trainees in April engaged in 2 Sustainability projects with the children at all venues, which we have shared with our families on Story Park and asked for their involvement, these projects are ongoing.

QA 7- For all responsible Persons on Mobile to be confident with the procedure of a venue closure when circumstances warrant.

Risk assessments have been completed for Potential Emergencies with some that can result in service closure. We have a vehicle Accident Procedure in place now, which can result in closure. We have developed a step by step template on procedure down to the words we use with families when happening. We will be practicing this with next evacuation drills.



Highlights for the year-

Over the past 12 months Mobile has been working extremely hard on their compliance for A&R with the regulations that have been provided to us. Our Venue management plans have been done, done again and redone and finally we reached a place where all the information we provided in them along with photo's that we were confident that they reflected each of our venue's correctly. This was a very big highlight for myself and the team to have them completed and submitted for our upcoming first A&R.

The Mobile team see many highlights with our children's learning throughout the year, our experiments on Mobile are enjoyed by children and educators and they are always engaging for all our age groups. Making Ice Cream, a walking colour rainbow, making our own clouds, exploding volcanoes, seeing how germs repel from soap, and many more. This is a highlight for all educators seeing our children interact with hands on, observations, amazement and their questioning and reasoning. Giving children opportunity to learn a range of science concepts, numeracy, measurement, how properties of matter can change, making predictions, showing persistence and expressing wonder, gives all the educators on Mobile delight in seeing the learning they can provoke and pass on.



Easter at Mobile is always a highlight for everyone involved, sharing stories with imaginations soaring, going on egg hunts throughout or playgrounds. Seeing the children working together as they navigate the signs that Easter Bunny has left to find their hidden eggs, then all coming together to see how beautifully they share and the empathy they have for each other if friends didn't find as many as others did. The highlight being seeing all our children's wonderful friendships that they have for each other on Mobile, and the way they look after each other from the babies to the preschool children.

Our Farm programs are always a highlight on Mobile, with the children being able to share their knowledge with educators as they do on our bush walks. Being privileged to work out in the communities that we do, we have many opportunities where we can extend on learning, that of the children and the children with us as they do when we happen upon sheep, horses, cows, and they can teach us what breed is what and why they have to eat certain grass or hay, but never when its wet. Our best conversations happen when bush walking and the children get very excited to teach their educators something new.



Community Involvement-

Throughout the last twelve months the Mobile team has been limited with participation and hosting community gatherings due to scaling down because of COVID restrictions. It was great to see everyone come together for "Grandparent's week which we combined with Read to Me Week", with children having had a delightful time with their book exploration engaging in favourite stories, with some grandparents reading their favourite story to the children. Children participated in reciprocal interactions, new language, sharing their ideas all while developing their literacy skills further and enjoying a lamington for morning tea with families. We could see a sense of belonging as children participated alongside each other and their families.

Providing a service at five different venues can be tricky sometimes as we found out when the Blighty Football club rooms became unavailable due to the painting of the hall. Mobile was faced with three weeks of being homeless at Blighty, but as community is at our Mobile venues, we were offered the Netball Club rooms. This space was a great deal smaller, and we had to come up with strategies to cope with 20 children from 0-5 along with 6 educators, sleeping arrangements with 5 cots, eating arrangements with no chairs and playing areas for experiences. Working with the families and explaining to them that our routine had to change to be able to hold service safely they were more than happy to follow the educators lead also offering to help in any way they could. Great resilience shown by families, educators, and children.





Service Report for the Toy Library

Completed by: **Penny Gallpen**



It has been another busy year for our Toy Library. We have managed to navigate the changing conditions presented by COVID-19. The Saturday morning session was unavailable for a time as it is run by duty members and deemed too difficult to ensure safety protocols. Our members have seamlessly adjusted to the changing conditions and are happy to continue borrowing during uncertain times.

Opening hours remain the same for weekdays being 11.5 hours over 3 days. Members can access the service outside of these hours with the help of Admin staff as well as 2 hours on a Saturday morning. I have developed new 'out of hours' and 'Saturday morning' borrowing sheets to reflect the changed COVID declaration requirements as well as making the process easier for the admin team and volunteers. I have also developed a new Services borrowing sheet to enhance communication as they often borrow when I am not here.

The membership fees remain the same - \$48 Duty, \$72 Non-Duty, \$120 Group, \$10 Occasional

At the end of June, we had 57 financial members:

- 29 Duty Members
- 22 Non-Duty Members
- 6 Group Members



Of this number there were 33 new members to join – 20 Duty, 12 Non-Duty and 1 Group member. The Duty number was higher than usual since we were not open Saturday mornings and there was no duty! There are always members resigning as their children get older and busier, so it is great to see so many new members.

There are 42 families in the New Parent's Group. Facilitated by Intereach, I give the new parents an overview of our service outlining the benefits of becoming a member. This meeting is held at Intereach where there is more space and I encourage parents to call in and check out our facilities as a community hub as well as the Toy Library. They receive a voucher entitling them to their first borrowing for free and are sent periodic emails as a reminder of the value of the Toy Library and the benefits of joining as their child develops.



The main areas of focus for the past year have been:

- 1 Purchase of new toys - \$2000 was spent on 45 new toy purchases. I decided to update as many toys as possible to give maximum benefit to members. A large part of this was the animal figurine collection as they are one of the most popular areas and many had become lost over the years. Many toys were replacements but there were also some requests from families and DCC Services.
- 2 Targeting the New Parent's Group as the best source of new members. I have now developed 4 different emails with age-appropriate information for the importance of play at their stages of development. This has been very successful with 17 of the new members coming from this group.
- 3 Seeking toy donations to add to our collection. Members are always keen for something new to try, and we have had many donations by promoting through newsletters. A lot goes straight across to the Salvos but 33 have been suitable and accessioned.
- 4 Reorganising and sorting the Puzzles section. I have developed four different levels for puzzles to make it easier to find an appropriate one. These have been sorted using different coloured dots for the following categories – beginner, easy, medium, hard.
As a result, the puzzles have become much more utilised by parents which were previously mainly used by services.

2021 Year Financial Statements for

Deniliquin Children's Centre Limited
As at 30 June 2021

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Committee's Report

Deniliquin Children's Centre Limited For the year ended 30 June 2021

Committee's Report

Your committee members submit the financial report of Deniliquin Children's Centre for the financial year ended 30 June 2021.

Committee Members

The names of committee members throughout the year and at the date of this report are:

Committee Member	Position	Year Started	Experience	Qualification
Jo Burn	President	2017	Experienced in Public Service. Owns and operates farming business.	- Bachelor of Information Management
Eliza Eastman	Vice President	2017	Experienced in planning with Private and local government organisations.	- Bachelor of Urban Planning & Development - Bachelor Social Science
Michelle Siena	Secretary	2017	Experienced in project management, business development and governance for private and local government organizations.	- Diploma in Business - Diploma in Project Management - Certificate IV in Accounting
Sophie Pisasale	Treasurer	2017	Experienced working in the banking, finance and agriculture sector as well as owning & operating own farming business.	- Bachelor in Agriculture
Jennifer Laird	Committee Member	2018	Experienced working the aviation industry. Owns and operates own farming business.	- Diploma Management - Diploma of Aviation - Certificate IV in Training & Assessment
Emily Small	Committee Member	2019	Experienced in medical technology and customer service in medical and rural enterprises.	- Bachelor Medical Science - Bachelor Medical & Applied technology
Emma Fisher	Committee Member	2020	Experienced in customer service and governance and communication.	-
Melanie Kennedy	Committee Member	2020	Experienced in education as well as management of community based gymnastics program.	- Bachelor Teaching/Bachelor Arts Primary - Master of Education - Special Education
Katie Gordon	Committee Member	2020	Experienced in financial role in banking, experience as a board member and owning and operating family farming business.	- Bachelor Business in Accounting

Meetings of Committee Members

During the financial year, a number of committee meetings were held. Attendances by each of committee member during the year were as follows:

Committee Members Name	Number Eligible to Attend	Number Attended
Jo Burn	9	8
Eliza Eastman	9	8
Michelle Siena	9	8
Sophie Pisasale	9	9
Jennifer Laird	9	7
Emily Small	9	8
Emma Fisher	9	9
Melanie Kennedy	9	8
Katie Gordon	9	7

Principal Activities

During the year, the principal activities of Deniliquin Children's Centre were to provide Childcare services to kids aged below 6 years, including:

- Deniliquin Preschool - children aged 3 to 5 years.
- Deniliquin Childcare Centre - children aged 0-6 years.
- Deniliquin Mobile Preschool and Childcare - children aged 0-6 years.
- Deniliquin Toy Library - toy borrowing service.

Significant Changes

Impacts of the COVID-19 pandemic on the operations.

The Committee is closely monitoring the situation and will be working to assist members through this unprecedented time and to ensure the Centre is in a strong and viable financial position.

Operating Result

The operating surplus/(deficit) of the association after providing for income tax for the financial year amounted to (\$165,488). (2020: Surplus \$73,544)

Events after the Reporting Date

The Association has undergone a transition from an Incorporated Not-for-Profit Association (Association) to a Not-for-Profit Company Limited by Guarantee (Company) on 27 July 2021. The Company will retain the same ABN and bank details, and will continue to function with same principal activities. The date of effect for the company to commence trading will be 1st July 2021. This to prevent any confusion on financial reporting for the 2022 year. The objects of the Company are the same as the Association, and does not impact on the Centre's charitable status.

Going Concern

This financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business. The ability of the Association to continue to operate as a going concern is dependent upon the ability of the Association to generate sufficient cashflows from operations and grant funding to meet its liabilities. The members of the Association believe that the going concern assumption is appropriate.

Signed in accordance with a resolution of the Members of the Committee on:

Jo Burn (President)

Date / /

Sophie Pisasale (Treasurer)

Date / /

Statement of Profit or Loss and Other Comprehensive Income

Deniliquin Children's Centre Limited
For the year ended 30 June 2021

	2021	2020
Income		
Fee Revenue	1,293,532	1,340,952
Fundraising	2,689	5,268
Staff uniform income	1,553	-
Funding Income		
NSW Department of Education	994,573	916,297
Department of Education, Skills and Employment	97,781	98,391
ERC SCF grant	-	1,698
Total Funding Income	1,092,354	1,016,386
Total Income	2,390,127	2,362,606
Operational Income	2,390,127	2,362,606
Other Income		
Subsidies and rebates	365,882	473,331
Insurance Recoveries	21,543	4,698
Training Revenue	1,500	1,734
Interest Income	4,914	7,021
Total Other Income	393,838	486,783
Expenditure		
Administration	28,198	24,912
Depreciation	110,151	107,339
Employee Benefits	2,349,254	2,197,792
Fundraising	3,368	3,868
Program	235,066	204,980
Other expenses	2,307	4,701
Special Projects	8,864	44,617
Superannuation	204,879	182,967
Staff Uniform expenses	3,822	-
Auditors fees	3,200	3,500
Book Keeping and Accounting Services	345	1,170
Total Expenditure	2,949,454	2,775,845
Current Year Surplus / (Deficit)	(165,488)	73,544

The accompanying notes form part of these financial statements.

Statement of Financial Position

Deniliquin Children's Centre Limited As at 30 June 2021

	NOTES	30 JUN 2021	30 JUN 2020
Assets			
Current Assets			
Cash and Cash Equivalents	2	838,364	755,077
Trade and Other Receivables	3	8,578	175,821
Inventories	4	9,250	10,440
Total Current Assets		856,192	941,337
Non-Current Assets			
Property, Plant & Equipment	5	1,779,128	1,886,711
Total Non-Current Assets		1,779,128	1,886,711
Total Assets		2,635,319	2,828,048
Liabilities			
Current Liabilities			
Trade and Other Payables	6	126,493	131,503
Contract Liabilities	7	45,290	19,172
Employee Entitlements	8	432,461	476,630
Total Current Liabilities		604,244	627,305
Non-Current Liabilities			
Provisions		-	86,790
Total Non-Current Liabilities		-	86,790
Total Liabilities		604,244	714,095
Net Assets		2,031,075	2,113,953
Equity			
Retained Earnings		1,733,649	1,899,137
Reserves		297,426	214,816
Total Equity		2,031,075	2,113,953

The accompanying notes form part of these financial statements.

Statement of Changes in Equity

Deniliquin Children's Centre Limited
For the year ended 30 June 2021

Account	Notes	Centre Development Reserve	Childcare Reserve	Fundraising Reserve	Mobile Reserve	Preschool Reserve	Retained Earnings	Total
Equity								
Balance at 1 July 2019		91,889		17,835	34,000		1,959,419	2,103,143
Total Comprehensive Income								
Surplus/(Deficit) for the Period							73,544	73,544
Long Daycare Expansion Project							(62,734)	(62,734)
Allocation to reserves		74,000		(2,909)			(71,091)	-
Balance at 30 June 2020		165,889	-	14,926	34,000	-	1,899,138	2,113,953
Total Comprehensive Income								
Surplus/(Deficit) for the Period							(165,488)	(165,488)
Transfer to reserves					820			820
Allocation to reserves from Provisions			3,000		56,790	27,000		86,790
Reserves utilised			(3,000)			(2,000)		(5,000)
Balance at 30 June 2021		165,889	-	14,926	91,610	25,000	1,733,650	2,031,075

Statement of Cash Flows

Deniliquin Children's Centre Limited
For the year ended 30 June 2021

	NOTES	2021	2020
Operating Activities			
Receipts from grants		2,358,672	2,304,298
Receipts from customers		741,742	432,529
Payments to suppliers and employees		(3,016,929)	(2,682,253)
Interest received		5,339	7,538
Finance costs		(377)	(984)
Net Cash Flows from Operating Activities	9	88,446	61,129
Investing Activities			
Payment for property, plant and equipment		(5,159)	(161,714)
Net Cash Flows from Investing Activities		(5,159)	(161,714)
Net Cash Flows		83,287	(100,586)
Cash and Cash Equivalents			
Cash and cash equivalents at beginning of period		755,077	855,662
Net change in cash for period	2	83,287	(100,586)
Cash and cash equivalents at end of period		838,364	755,077

Notes to the Financial Statements

Deniliquin Children's Centre Limited For the year ended 30 June 2021

1. Summary of Significant Accounting Policies

The financial statements are the first general purpose financial statements prepared in accordance with Australian Accounting Standards – Simplified Disclosures. The Association is a Tier 2 not-for-profit entity for financial reporting purposes, required to report to the *Australian Charities and Not-for-profits Commission (ACNC) Act 2012*.

In the prior year the financial statements were special purpose financial statements prepared in accordance with *Associations Incorporation Act* of New South Wales. There was no impact on the recognition and measurement of amounts recognised in the statements of financial position, profit and loss and other comprehensive income and cash flows of the Association as a result of the change in the basis of preparation.

The financial statements, except for the cash flow information, have been prepared on an accrual basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

New and Amended Accounting Policies Adopted by the Entity

AASB 2020-2: Amendments to Australian Accounting Standards – Removal of Special Purpose Financial Statements for Certain For-Profit & Not-For-Profit Private Sector Entities.

AASB 1060: General Purpose Financial Statements – Simplified Disclosures for For-Profit and Not-for-Profit Tier 2 Entities.

Income Tax

No provision for income tax has been raised as the entity is exempt from income tax under Division 50 of the *Income Tax Assessment Act 1997*.

Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all fixed assets is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

Buildings are depreciated over their useful lives.

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset.

The effective lives for property, plant & equipment are:

- Furniture & Fittings - 15 years
- Motor Vehicles - 7 years
- Structural Improvements - 12 to 40 years
- Plant & Equipment - 5 to 40 years

These notes form part of the financial statements.

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are recognised as income in profit or loss in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

Right-of-use assets

The Association has chosen to adopt the temporary relief measures available to charities. The right-of-use assets occupied by the Association have no cost, and as a peppercorn lease remain of no value to report on these financial statements.

The Crown Land occupied by the Association as reserve trust manager is Lot 6/98089 (the Preschool and admin hub/ toy library) and Lot 7/97595 (Childcare Centre). There is no end date listed on these two lots.

Leasehold land from Edward River Council for Part Lot 8/390335 (Childcare Playground). This is an annual lease.

Leasehold of Crown Land from Edward River Council for Part Reserve 555031. Edward River Council is the trust manager. This is a short term lease.

Impairment of Assets

At the end of each reporting period, the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the Statement of Profit and Loss.

Where the assets are not held primarily for their ability to generate net cash inflows – that is, they are specialised assets held for continuing use of their service capacity – the recoverable amounts are expected to be materially the same as fair value.

Where it is not possible to estimate the recoverable amount of an individual asset, the committee estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Employee Provisions

Short-term employee provisions

Provision is made for the association's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries, sick leave and annual leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

Other long-term employee provisions

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures, and are discounted at rates determined by reference to market yields at the end of the reporting period on high quality corporate bonds that have maturity dates that approximate the terms of the obligations. Upon the remeasurement of obligations for other long-term employee benefits, the net change in the obligation is recognised in profit or loss as part of employee provisions expense.

The Association's obligations for long-term employee benefits are presented as non-current employee provisions in its statement of financial position, except where the entity does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current employee provisions.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

These notes form part of the financial statements.

Financial Instruments

Financial assets and financial liabilities are recognised when the entity becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Association commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments (except for trade receivables) are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through Profit or Loss", in which case transaction costs are expensed to profit or loss immediately. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

Trade receivables are initially measured at the transaction price if the trade receivables do not contain significant financing component or if the practical expedient was applied as specified in AASB 15.63.

Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of twelve months or less.

Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from government bodies as well as amounts receivable from customers for goods sold. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

Inventories

Inventories comprise merchandise and uniforms held for fulfilling the fundraising activity of the Association. The expenses for the cost of sales are reported as fundraising expense. Inventories are measured at the lower of cost and net realisable value.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Fee Revenue

Fee Revenue is comprised of fees received from parents for children enrolled in the Association's services and toy library memberships. The Association also receives Child Care Subsidy payments to pass it on to the families as a reduction in parent fees. These payments are treated as revenue as these relate to the contracts with customers.

Interest Income

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

Contributed Assets

Grant and donation income is recognised in accordance with the recognition requirements of AASB 1058: *Income of Not-for-Profit Entities* when the entity obtains control over the funds, which is generally at the time of receipt. The Association recognises any fees received in advance as a liability in accordance with AASB 1058 and recognises as revenue when the revenue is earned. If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

Capital Grants

When the Association receives a capital grant, it recognises a liability for the excess of the initial carrying amount of the financial asset received over any related amounts (being contributions by owners, lease liability, financial instruments, provisions, revenue or contract liability arising from a contract with a customer) recognised under other Australian Accounting Standards.

These notes form part of the financial statements.

The Association recognises income in profit or loss when or as the Association satisfies its obligations under the terms of the grant.

Operating Grants, Donations and Bequests

When the entity received operating grant revenue, donations or bequests, it assesses whether the contract is enforceable and has sufficiently specific performance obligations in accordance with AASB 15: *Revenue from Contracts with Customers*.

Volunteer Services

The value of volunteer services have not been calculated or recognised as revenue in these financial statements.

All revenue is stated net of the amount of goods and services tax.

Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Initial adoption of AASB 2020-04: Amendments to Australian Accounting Standards – Covid-19-Related Rent Concessions
AASB 2020-4 Amendments to Australian Accounting Standards – Covid-19- Related Rent Concessions amends AASB 16: *Leases* by providing a practical expedient that permits lessees to assess whether rent concessions that occur as a direct consequence of the COVID-19 pandemic and, if certain conditions are met, account for those rent concessions as if they were not lease modifications.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the Australian Taxation Office (ATO) is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities, which are recoverable from or payable to the ATO, are presented as operating cash flows included in receipts from customers or payments to suppliers.

Financial Instruments

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through an equity reserve.

Trade and other receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They arise principally through provision of goods and services to customers.

After initial recognition these are measured at amortised cost, less provision for impairment. Any change in their values is recognised in the statement of profit or loss.

The Association's trade and other receivables fall into this category of financial instruments.

Receivables are considered for impairment when they are past due or when evidence is received that a specific counter party will default. The amount of the impairment is the difference between the net carrying amount, and the present value of expected future cashflows associated with the receivable.

Subsequent recoveries of amounts previously written off are credited against other expenses in the statement of profit or loss.

Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

These notes form part of the financial statements.

Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Critical Accounting Estimates and Judgements

Key Estimates

Useful lives of property, plant and equipment

The association reviews the estimated useful lives of property, plant and equipment at the end of each annual reporting period.

Key Judgements

Performance obligations under AASB 15

To identify a performance obligation under AASB 15, the promise must be sufficiently specific to be able to determine when the obligation is satisfied. Management exercises judgement to determine whether the promise is sufficiently specific by taking into account any conditions specified in the arrangement, explicit or implicit, regarding the promised goods or services. In making this assessment, management includes the nature/ type, cost/ value, quantity and the period of transfer related to the goods or services promised.

Employee Benefits

For the purpose of measurement, AASB 119: *Employee Benefits* defines obligations for short-term employee benefits as obligations expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service. The company expects most employees will take their annual leave entitlements within 24 months of the reporting period in which they were earned, but this will not have a material impact on the amounts recognised in respect of obligations for employees' leave entitlements.

Economic Dependence

Funding : The Association, as a charity, is dependent on funding from the Federal and State Government Departments ('Department') for the majority of its revenue used to operate the business. The Association's going concern assessment is based on this funding. At the date of this report, the Committee has no reason to believe the Department will not continue to support the Association but, in the event of funding being withdrawn, it would no longer trade as a going concern.

Right-of-use assets: The Association is dependent on the concessionary leases in place on the property occupied to continue operations in the ordinary course of its business and pursuing its charitable purpose.

	NOTES	2021	2020
2. Cash on Hand			
Petty Cash Float		5	200
Bendigo Leave Provisions		418,654	413,981
Bendigo Main trading account		199,309	120,611
Bendigo Fundraising Account		102,463	102,257
Bendigo Statement Account		114,381	114,162
Bendigo Debit Card Account		3,552	3,471
DCC Main account		-	396
Total Cash on Hand		838,364	755,077

These notes form part of the financial statements.

	NOTES	2021	2020
3. Trade and Other Receivables			
Trade Receivables		5,883	12,437
Other Receivables		2,695	163,383
Total Trade and Other Receivables		8,578	175,821

	NOTES	2021	2020
4. Inventories			
Stock on Hand - Uniforms		9,250	10,440
Total Inventories		9,250	10,440

	NOTES	2021	2020
5. Property, Plant & Equipment			
Motor Vehicles		6,009	8,012
Plant & Equipment		52,856	64,469
Buildings		1,708,080	1,800,909
Leasehold Improvements		12,183	13,321
Total Property, Plant & Equipment		1,779,128	1,886,711

Movement in Carrying Amounts

	Motor Vehicles	Plant & Equipment	Buildings	Leasehold Improvements	Total
Balance at 1 July 2020	8,012	64,469	1,800,909	13,321	1,886,711
Additions	-	2,568	-	-	2,568
Disposals	-	-	-	-	-
Depreciation expense	(2,003)	(14,181)	(92,829)	(1,138)	(110,151)
Carrying amounts at 30 June 2021	6,009	52,856	1,708,080	12,183	1,779,128

These notes form part of the financial statements.

	NOTES	2021	2020
6. Trade and Other Payables			
Wages Payable			
Accrued Wages		74,611	67,355
Total Wages Payable		74,611	67,355
Trade and Other Payables			
Trade Payables		8,673	10,721
Superannuation Liability Account		16,057	15,119
PAYG Liability Account		27,152	38,308
Total Trade and Other Payables		51,882	64,148
Total Trade and Other Payables		126,493	131,503

	NOTES	2021	2020
7. Contract Liabilities			
Current			
Fees received in Advance		19,307	15,660
Grants to be expended- QLE LDC		25,983	3,512
Total Current		45,290	19,172
Total Contract Liabilities		45,290	19,172

These notes form part of the financial statements.

	NOTES	2021	2020
8. Employee Entitlements			
Provision - Annual Leave		150,417	125,463
Provision - Long Service Leave		184,162	188,173
Provision - Time in Lieu		-	5,337
Provision - Personal Leave		97,882	157,657
Total Employee Entitlements		432,461	476,630

9. Cash Flow Reconciliation

Reconciliation of cashflows from operating activities:

	\$	\$	
(Deficit) / Surplus for the period	(165,488)	73,544	
Non-cashflow items in (deficit)/surplus:			
- Depreciation expense	110,151	107,339	
- loss on disposal of fixed assets	-	811	
- capital grant amortisation		(62,734)	
Changes in assets and liabilities:			
- Decrease in Trade and other receivables	167,243	(147,814)	
- Decrease in Inventories	1,190	2,717	
- Decrease in trade and other payables	(2,419)	28,200	
- Increase in Contract Liabilities	26,118	7,250	
- Decrease in Provisions	(4,180)	-	
- Decrease in Employee entitlements	(44,169)	51,816	
Cash used in operations	88,446	61,129	
	NOTES	2021	2020

10. Financial instruments**Financial assets measured at amortised cost**

Cash and cash equivalents	838,364	755,077
Trade and other receivables	8,578	175,821
Total Financial assets measured at amortised cost	846,942	930,897

Financial liabilities measured at amortised cost

Trade and other payables	(51,882)	(64,148)
Total Financial liabilities measured at amortised cost	(51,882)	(64,148)

Total Financial instruments	795,060	866,750
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The above table shows the carrying amounts of financial assets and financial liabilities

These notes form part of the financial statements.

	NOTES	2021	2020
11. Auditors Remuneration			
Audit and review of financial statements		3,200	3,500
Preparation of financial statements		4,100	5,000
Accounting and bookkeeping services		345	1,170
Total Auditors Remuneration		7,645	9,670

12. Events after the Reporting Period

On 27 July 2021, the Association transitioned from an Incorporated Not-for-Profit Association to a Not-for-Profit Company Limited by Guarantee. The Association retains the same ABN and bank details, and will continue with the same principal activities.

13. Related Party Transactions

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

Key Management Personnel

Total key management personnel compensation for 2021 is \$117,691 (2020: \$117,690).

Committee members - the Committee are volunteers, and the Constitution of the Association prevents them from being remunerated for services provided in their capacity of committee member. The Association will reimburse expenses for reasonable costs incurred if travelling on behalf of the Association.

Financial Declaration for Responsible Person

Deniliquin Children's Centre Limited
For the year ended 30 June 2021

Per section 60.15 of the Australian Charities and Not-for-profits Commission Regulation 2013

The Responsible Persons declare that in the Responsible Persons' opinion:

- there are [are not] reasonable grounds to believe that the registered entity is able to pay all of its debts, as and when they become due and payable; and
- the financial statements and notes satisfy [do not satisfy] the requirements of the *Australian Charities and Not-for-profits Commission Act 2012*.

Signed in accordance with subsection 60.15(2) of the *Australian Charities and Not-for-profit Commission Regulation 2013*.

Name:

Dated: / /

Name:

Dated: / /

Certificate By Members of the Committee

Deniliquin Children's Centre Limited
For the year ended 30 June 2021

I, Felicity Michael of 362- 370 Whitelock St, Deniliquin, NSW, Australia, 2710 certify that:

1. I attended the annual general meeting of the association held on/...../.....
2. The financial statements for the year ended 30 June 2021 were submitted to the members of the association at its annual general meeting.

Dated: / /

Compilation Report

Deniliquin Children's Centre Limited For the year ended 30 June 2021

We have compiled the accompanying general purpose financial statements of Deniliquin Children's Centre, which comprise the Statement of Financial Position as at 30 June 2021, Statement of Profit or Loss and Other Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the general purpose financial statements have been prepared is set out in Note 1.

The Responsibility of the Committee Member's

The committee of Deniliquin Children's Centre are solely responsible for the information contained in the general purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that financial statements were prepared.

Our Responsibility

On the basis of information provided by the partners we have compiled the accompanying general purpose financial statements in accordance with the basis of accounting as described in Note 1 to the financial statements and APES 315 *Compilation of Financial Information*.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants*.

Assurance Disclaimer

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The general purpose financial statements were compiled exclusively for the benefit of the committee who are responsible for the reliability, accuracy and completeness of the information used to compile them. We do not accept responsibility for the contents of the special purpose financial statements.

Brian McCleary & Co

Adam Menadue

Dated: / /

Statement of Profit or Loss and Other Comprehensive Income - Child Care

Deniliquin Children's Centre Limited
For the year ended 30 June 2021

	2021	2020
Income		
NSW Department of Education		
Drought Relief Funding	-	4,100
Start Strong Long Day Care	6,203	80,466
Quality Learning Environments Funding	2,405	5,087
Total NSW Department of Education	8,608	89,653
Fee Revenue	1,143,116	1,047,579
Total Income	1,151,724	1,137,232
Operational Income	1,151,724	1,137,232
Other Income		
Subsidies and rebates	193,677	280,654
Training Revenue	885	750
Insurance Recoveries	13,216	4,698
Interest Income	2,429	3,258
Total Other Income	210,207	289,360
Expenditure		
Administration	9,108	8,453
Depreciation	79,597	79,844
Employee Benefits	1,279,086	1,095,981
Program	117,216	117,100
Other expenses	-	1,688
Special Projects	3,198	17,857
Superannuation	106,478	85,569
Auditors fees	1,067	1,167
Book Keeping and Accounting Services	115	390
Total Expenditure	1,595,864	1,408,047
Current Year Surplus/ (Deficit)	(233,932)	18,544

The accompanying notes form part of these financial statements.

Statement of Profit or Loss and Other Comprehensive Income - Mobile

Deniliquin Children's Centre Limited
For the year ended 30 June 2021

	2021	2020
Income		
Edward River Council		
Stronger Communities Fund	-	1,698
Total Edward River Council	-	1,698
Department of Education, Skills and Employment		
Community Child Care Fund	97,781	98,391
Total Department of Education, Skills and Employment	97,781	98,391
NSW Department of Education		
COVID-19 Funding	19,005	-
Drought Relief Funding	-	3,250
Start Strong Long Day Care	255,382	274,212
Total NSW Department of Education	274,387	277,462
Fee Revenue	135,914	110,970
Fundraising	147	-
Staff uniform income	1,553	-
Total Income	509,782	488,521
Operational Income	509,782	488,521
Other Income		
Subsidies and rebates	28,501	53,389
Insurance Recoveries	500	-
Training Revenue	210	-
Interest Income	968	1,475
Total Other Income	30,179	54,864
Expenditure		
Administration	10,537	8,003
Depreciation	9,006	3,561
Employee Benefits	379,048	439,448
Program	56,742	40,497
Other expenses	-	980
Special Projects	4,036	8,365
Superannuation	34,576	37,105
Staff Uniform expenses	3,822	-
Auditors fees	1,067	1,167
Book Keeping and Accounting Services	115	390
Total Expenditure	498,948	539,516
Current Year Surplus/ (Deficit)	41,013	3,869

The accompanying notes form part of these financial statements.

Statement of Profit or Loss and Other Comprehensive Income - Preschool

Deniliquin Children's Centre Limited
For the year ended 30 June 2021

	2021	2020
Income		
NSW Department of Education		
COVID-19 Funding	170,286	-
Disability and Inclusion Program	6,900	13,800
Drought Relief Funding	-	4,100
Start Strong Long Day Care	533,285	521,282
Quality Learning Environments Funding	1,107	10,000
Total NSW Department of Education	711,578	549,182
Fee Revenue	14,502	182,403
Total Income	726,080	731,585
Operational Income	726,080	731,585
Other Income		
Subsidies and rebates	143,704	139,288
Insurance Recoveries	7,826	-
Training Revenue	405	984
Interest Income	1,517	2,268
Total Other Income	153,452	142,540
Expenditure		
Administration	8,552	8,455
Depreciation	21,548	23,933
Employee Benefits	691,121	658,035
Program	61,108	47,383
Other expenses	2,307	2,034
Special Projects	1,630	18,395
Superannuation	63,825	60,293
Auditors fees	1,067	1,167
Book Keeping and Accounting Services	115	390
Total Expenditure	851,274	820,085
Current Year Surplus/ (Deficit)	28,258	54,040

The accompanying notes form part of these financial statements.

Statement of Profit or Loss and Other Comprehensive Income - Fundraising

Deniliquin Children's Centre Limited
For the year ended 30 June 2021

	2021	2020
Income		
Fundraising		
Donations	65	826
Fundraising	-	433
Fundraising- Book fair	1,236	198
Fundraising- hats	356	295
Fundraising Income- POLOS- CHILDREN	885	995
Fundraising Income- POLOS- STAFF	-	377
Fundraising Income- Staff jumpers/ vests/ jackets	-	2,143
Total Fundraising	2,541	5,268
Total Income	2,541	5,268
Operational Income	2,541	5,268
Other Income		
Interest Income	-	20
Total Other Income	-	20
Expenditure		
Administration	-	-
Fundraising	3,368	8,197
Total Expenditure	3,368	8,197
Current Year Surplus/ (Deficit)	(827)	(2,909)

The accompanying notes form part of these financial statements.